

BURNLEY BOROUGH COUNCIL

NOTICE OF KEY DECISIONS AND PRIVATE MEETINGS

This Notice contains:

- a) A list of Key Decisions to be taken by the Executive (unless otherwise stated) during the month of January 2022 onwards, published by 16th December 2021. Due to circumstances, these decisions could also be taken by Officers using urgency powers.
- b) Details of dates of meetings of the Executive during the same period at which decisions may be taken in private or partly in private

A Key Decision is an Executive decision that is likely:

- (i) to result in the local authority incurring expenditure which is, or the making of savings which are significant, having regard to the local authority's budget for the service or function to which a decision relates. The Council has said that Capital or Revenue spending over £100,000 will be a Key Decision; or
- (ii) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the Borough;

A private meeting is a meeting or part of a meeting of the Executive during which the public must be excluded whenever:

- a) it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during that item, confidential information would be disclosed to them in breach of the obligation of confidence;
- b) the Executive passes a resolution to exclude the public during that item where it is likely, in view of the nature of the item of business, that if members of the public were present during that item, exempt information would be disclosed to them; or
- c) a lawful power is used to exclude a member or members of the public in order to maintain orderly conduct or prevent misbehaviour at a meeting.

Matter for Decision	Purpose	Key Decision – Yes or No	Anticipated date of decision	Public or Private report. If Private give reasons	List of documents to be submitted including any background papers	Contact person & Executive Portfolio
Planning for Health SPD	To consider a report to seek Members' approval of a draft of the Planning for Health SPD to be issued for formal public consultation	Yes	February 2022	Public	Report setting out the key issues.	Elizabeth Murphy Economy and Growth Planning Policy Manager Executive Member for Economy and Growth
Residential Extensions SPD -	To consider a report to seek Members' approval of a draft of the Residential Extensions SPD to be issued for formal public consultation	Yes	February 2022	Public	Report setting out the key issues.	Alec Hickey Housing and Development Control Planning Manager Executive Member for Economy and Growth

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Sale of land at Holme Road (also known as Stoneyholme Recreation Ground)	To consider a report on the Sale of land at Holme Road (also known as Stoneyholme Recreation Ground) to Burnley College	Yes	February 2022	Private – The report contains exempt information and is therefore NOT FOR PUBLICATION by virtue of Local Government Act 1972 schedule 12A, Part 1, Paragraph 3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).	Report setting out the key issues.	Howard Hamilton Smith Head of Finance and Property Executive Member for Resources and Performance
Approval of the revised Housing Renewal Policy	To consider a report on the Approval of the revised Housing Renewal Policy including new grants such as	Yes	February 2022	Public	Report setting out the key issues.	Clare Jackson Private Sector Housing Manager Executive Member for Housing & Development Control

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	the Handy Person service for Burnley					
Selective Licensing Designation Areas in Burnley Wood with Healey Wood and the Leyland Road area.	To consider a report on whether to approve the selective licensing designation areas in Burnley Wood with Healey Wood and the Leyland Road area-including submission to the Secretary of State for Confirmation (if confirmed)	Yes	January 2022	Public	Report setting out the key issues	Clare Jackson Private Sector Housing Manager Executive Member for Housing & Development Control

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Health and Safety Intervention Plan 2021/22	To consider a report on the Health and Safety Intervention Plan 2021/22	No (Full Council Policy Framework decision)	January 2022	Public	Report setting out the key issues	Jo Swift Head of Streetscene Executive Member for Community and Environmental Services
Food (Official) Controls Delivery Plan 2021/22	To consider a report on the Food (Official) Controls Delivery Plan 2021/22	No (Full Council Policy Framework decision)	January 2022	Public	Report setting out the key issues	Jo Swift Head of Streetscene Executive Member for Community and Environmental Services
Levelling Up Fund	To consider a report on the implementation of the Levelling Up Fund, including the acquisition of property for regeneration purposes.	Yes	January 2022	Private – The report contains exempt information and is therefore NOT FOR PUBLICATION by virtue of Local Government Act 1972 schedule 12A, Part 1, Paragraph 3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).	Report setting out the key issues	Kate Ingram Strategic Head of Economy and Growth Executive Member for Economy and Growth

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Lower St James Street Heritage Action Zone	To consider a report on the implementation of the Lower St James Street Heritage Action Zone including the acquisition of property for regeneration purposes	Yes	February 2022	Private – The report contains exempt information and is therefore NOT FOR PUBLICATION by virtue of Local Government Act 1972 schedule 12A, Part 1, Paragraph 3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).	Report setting out the key issues	Megan Eastwood Economy and Growth Development Officer Executive Member for Economy and Growth
EV Charging Strategy	To consider a report on the approval an electric vehicle charger strategy for the borough	Yes	January 2022	Public	Report setting out the key issues.	Mick Cartledge Chief Executive Executive Member for Resources and Performance
Proposed temporary lease of part of Rakehead Recreation Ground and consequential improvements	To consider a proposed temporary three-year lease of part of Rakehead Recreation Ground to provide temporary	Yes	January 2022	Public	Report setting out the key issues	Margaret Rutherford Principal Development Surveyor Executive Member for Resources and Performance

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	parking for NHS staff and consequential improvements					
Climate Change Strategy	To consider a report on the climate change strategy	Yes	February 2022	Public	Report setting out the key issues.	Paul Gatrell Head of Housing and Development Control Executive Member for Resources and Performance]
Sale of Land at Kinross Street	To consider a report on Sale of Land at Kinross Street	Yes	January 2022	Private – The report contains exempt information and is therefore NOT FOR PUBLICATION by virtue of Local Government Act 1972 schedule 12A, Part 1, Paragraph 3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).	Report setting out the key issues	Margaret Rutherford Principal Development Surveyor Executive Member for Resources and Performance

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Q3 Revenue Budget Monitoring	To report the forecast outturn position for the year as at 31 March 2021 based upon actual spending and income to 31 December 2020.	No (Full Council Policy Framework decision)	February 2022	Public	Report setting out the key issues.	Howard Hamilton-Smith Head of Finance and Property Executive Member for Resources and Performance
Q3 Capital Budget Monitoring	To provide Members with an update on capital expenditure and the resources position along with highlighting any variances.	No (Full Council Policy Framework decision)	February 2022	Public	Report setting out the key issues	Howard Hamilton-Smith Head of Finance and Property Executive Member for Resources and Performance
Medium Term Financial Strategy 23/24 - 26/27 including Reserves Strategy	To consider the longer-term financial outlook within the context of a Medium-Term Financial Strategy covering the financial years 2023/24 to 2026/27.	No (Full Council Policy Framework decision)	February 2022	Public	Report setting out the key issues.	Howard Hamilton-Smith Head of Finance and Property Executive Member for Resources and Performance

Matter for Decision	Purpose	Key Decision – Yes or No	Anticipated date of decision	Public or Private report. If Private give reasons	List of documents to be submitted including any background papers	Contact person & Executive Portfolio
Revenue Budget 22/23 including Savings proposals	To consider the estimates of revenue income and expenditure for 2022/23 and to make recommendations to full Council about next year's Revenue Budget.	No (Full Council Policy Framework decision)	February 2022	Public	Report setting out the key issues.	Howard Hamilton-Smith Head of Finance and Property Executive Member for Resources and Performance
Capital Budget 22/23 and Capital Investment Programme 2022/27	To recommend approval of the capital budget for 2022/23.	No (Full Council Policy Framework decisions)	February 2022	Public	Report setting out the key issues.	Howard Hamilton-Smith Head of Finance and Property Executive Member for Resources and Performance
Treasury Management Strategy 2022/23 and Prudential Treasury Indicators	To outline a treasury management strategy statement for the financial year 2022/23.	No (Full Council Policy Framework decision)	February 2022	Public	Report setting out the key issues.	Howard Hamilton-Smith Head of Finance and Property Executive Member for Resources and Performance

Meetings of the Executive will be held on the following dates: 19th January, 14th February, and 16th March 2022. Meetings normally start at 6.30pm but times can change so please check the council website nearer the date of the meeting. All meetings are usually held at the Town Hall.

This Notice will be further updated by the following dates: 14th January, 15th February, and 8th March 2022.

A further Notice will be given 5 clear days before each meeting listed above if the meeting or part of the meeting is to be held in private. If you wish to make any representations about why any meeting or part of a meeting proposed to be held in private should be open to the public please send them to: Catherine Waudby, Head of Legal and Democratic Services, Town Hall, Manchester Road, Burnley BB11 9SA.

E-mail: HYPERLINK "mailto:"cwaudby@burnley.gov.uk
"mailto:"HYPERLINK "mailto:"

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